

BYLAWS

ARTICLE I – NAME

The name of this organization shall be DeWitt-Lavaca A&M Mothers' Club.

ARTICLE II – PURPOSE

By individual and united effort to contribute in every way to the comfort and welfare of the students, and to cooperate with Texas A&M University in maintaining a high standard of moral conduct and intellectual attainment.

Said organization is organized exclusively for charitable and educational purposes, including for such purpose the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE III – MEMBERSHIP AND DUES

Section 1: An active member shall be the mother or legal guardian of a student or former student of Texas A&M University. She shall have the privilege of holding office, voting, and taking part in all the work of the club.

Section 2: An associate member may be anyone not the mother or legal guardian of a student or former student of Texas A&M University, i.e. grandmothers, former students, fathers, or friends of the University or club, etc. An associate member may not hold office on the Federation level nor a delegate with voting privileges on the Federation level. An associate member shall have all other privileges of the club.

Section 3: Honorary members shall be those whom the club votes to honor for services rendered to the club or to Texas A&M University.

Section 4: Annual dues of this organization shall be \$15.00 payable on or before October 1 of each year. Lifetime membership dues are ten (10) times the amount of annual dues. Annual or Lifetime dues may be selected for membership. Associate or honorary members are not required to pay dues. The fiscal year of the Club shall be June 1 to May 31.

ARTICLE IV – OFFICERS, THEIR ELECTION AND DUTIES

Section 1: The officers of this club shall be President, Vice-President, Secretary and Treasurer.

Section 2: These officers shall be elected at the annual meeting in April and shall hold office for two years or until their successors is elected.

Section 3: The duties of the officers shall be as follows:

- A. **President:** It shall be the duty of the President to preside at all meetings. She shall act as ex-officio member on all committees except the Nominating Committee. She shall have the authority to appoint committee chairs as needed and shall perform all other duties which pertain to her office. Registration expenses for the Federation Winter Meeting, which is held in January of each year, shall be paid for by the Club for the President.
- B. **Vice-President:** It shall be the duty of the Vice-President to preside in the absence of the President to perform such other duties as may be assigned, and to familiarize herself with all activities pertaining to the office of the President. She shall also fill any office open due to a resignation or death occurring on the Executive Board until said office is filled by the President. The Vice-President shall be responsible for the scholarship fundraiser.
- C. **Secretary:** It shall be the duty of the Secretary to keep minutes of all meetings. She shall keep on file a roll of all members, associate members and honorary members. She shall also send notices of meetings, handle publicity for club activities, and any other correspondence necessary or voted on by the membership.
- D. **Treasurer:** The Treasurer shall receive, hold and disburse all monies and give receipt for it. She shall pay out money only by check and upon the order of the body of the Executive Board, except in an emergency, upon the written order signed by the President. Such expenditures shall be incorporated in her reports at the business meetings. The Treasurer shall provide all necessary /required items to the Audit Committee to perform an annual audit.

ARTICLE V – COMMITTEES

- Section 1: The standing committees of this club shall be: Audit, Communication, and Scholarship.
- Section 2: The responsibilities of these committees shall be as follows:
- A. Audit: To review the Treasurer's books at the end of the club's fiscal year and to present their findings at the next scheduled meeting.
 - B. Communication: To contact the membership of all meetings, activities, or concerns of the club.
 - C. Scholarship: To contact area schools and gather scholarship applications from all interested graduating students. To review applications, select recipients and alternates for the DeWitt-Lavaca A&M Mothers' Club, Janet Barre Memorial Scholarship, and any other memorial scholarships. This committee will also notify the recipients, their families, the representative school counselor, and the local Yoakum A&M Club of their selection. The recipients and alternates will be recognized at Muster. This committee will handle all publicity in connection with the presentation of said scholarships. The President will appoint a scholarship committee chairman. Serving on the Scholarship Committee will be the President, Chairman, and three other members from area towns.

ARTICLE VI – MEETINGS

- Section 1: Regular meetings shall be held quarterly in July, October, January, and April each year, unless otherwise ordered by the organization.

Section 2: The purpose of each meeting is stated below. However other business that may arise should also be conducted at any one of these meetings.

July –

- Newly elected officers take office
- Appoint Scholarship Fundraiser Committee
- Social – for current members and their Aggies and prospective Aggies and their Moms

October –

- Scholarship Fundraiser
- Appoint Audit Committee

January –

- Appoint Scholarship Committee
- Appoint Nominating Committee

April –

- Election of Officers
- Appoint Social Committee
- Appoint Communications Committee

Section 3: Special meetings may be called by the President as necessary.

ARTICLE VII – PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order – Revised shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE VIII – RESTRICTION CLAUSE

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in these articles. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501 (c) (3) or the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) an organization, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE IX – DISSOLUTION

Upon the dissolution of the organization, the Executive Board shall, after paying or making provision for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purpose of the organization in such manner, or to such organization organized and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive Board shall determine. Any such assets not so disposed of shall be dispensed by the District Court in the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE X – AMENDMENTS

These bylaws may be amended at any regular meeting of the organization by a two-thirds vote, provided notice was given at the previous meeting.

Adopted: _____ (and/or)

Revised: February 16, 2004

Linda Wenske, Secretary

Revised: April 27, 2005

Linda Wenske, Secretary

Revised: May 03, 2010